

**City of Baltimore
Department of Transportation**



Event Parking and Footway Permits Process

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Director**

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What are Curb Lane Event Parking & Footway Requests?

Use - Reserved Parking & Sidewalk usage that does not involve construction work.

Requests may include funeral parking, church gathering parking, car washing events, wedding parking, (angled parking in designated areas only), mural painting displays. Any special or unusual request is reviewed and determined by the Department of Transportation (DOT). This permit does not include valet requests, which are handled by the Parking Authority of Baltimore City (PABC).

Curb lane closure for event parking is usually not permitted in Residential Permit Parking (RPP) areas.

Food trucks are not permitted under curb lane – event parking requests.

Event Parking and Footway Application Process & Payment

Customer fills out the Event Parking and Footway Application must be submitted within seven (7) calendar days prior to the start date at the latest. The application is scanned and entered into Envista (internal City permitting program) by City staff. Balances are generally collected prior to permits being issued. We recognize that some organizations have trouble with issuing checks in a timely manner; therefore, we offer other forms of payment to accommodate everyone (i.e. mail).

Meter fees are quoted by PABC via email and in Envista. Meters are not bagged unless payment is received. A notification must go out to PABC in order for the work order to be processed.

Permits are emailed or issued at the Abel Wolman Municipal Building – Lobby Counter 4. Each organization is responsible for posting “No Parking” signs no later than 72 hours prior to the permit start date for enforcement purposes unless DOT agrees to do it.